GENERAL DESCRIPTION

Performs routine (journey-level) network work. Work involves the implementation, maintenance, and monitoring of local area networks, wide area networks, Internet and intranet systems, and network segments. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Monitors the status of the network to ensure that all devices are working properly.

Performs tuning and capacity planning activities to enhance the performance of the network resources.

Gathers data pertaining to customers’ needs and uses information to identify, predict, interpret, and evaluate system and network requirements.

Installs, tests, and maintains network hardware and software; and analyzes network utility and availability.

Maintains the network’s physical and logical structures, including network connections.

Maintains network support software, analyzes user support statistics, and recommends appropriate measures.

Maintains the operating system and security software utilized on the network, including the addition of new users to the network and the establishment of rights and privileges.

Prepares and analyzes statistics on network utilization and availability.

Conducts product evaluations of upgraded or new hardware and software; identifies strengths, weaknesses, and potential benefits to the agency; and recommends enhancements to network facilities.

Assists in maintaining the local area network or wide area network, Internet or intranet, cable and hub installations, and inventories.

Performs related work as assigned.
GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in local or wide area network work. Graduation from an accredited four-year college or university with major coursework in computer science, management information systems, or a related field is generally preferred. Education and experience may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of network facilities and data processing techniques, of computer hardware and software, of network operating system and security software, and of performance monitoring and capacity management tools.

Skill in using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.

Ability to recognize, analyze, and resolve network problems; and to communicate effectively.