



Investigator V

Salary Group: B20

Class Code: 1354

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
INVESTIGATOR I	1350	B12	\$27,840 - \$43,798
INVESTIGATOR II	1351	B14	\$31,144 - \$49,134
INVESTIGATOR III	1352	B16	\$34,918 - \$55,130
INVESTIGATOR IV	1353	B18	\$39,521 - \$64,449
INVESTIGATOR V	1354	B20	\$45,158 - \$73,788
INVESTIGATOR VI	1355	B22	\$51,614 - \$84,479
INVESTIGATOR VII	1356	B24	\$59,004 - \$96,720

GENERAL DESCRIPTION

Performs highly complex (senior-level) investigative work. Work involves coordinating and conducting investigations. May supervise the work of others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Coordinates and/or conducts investigations of alleged violations of laws, rules, and regulations.

Coordinates and/or conducts background and personal history investigations, reviews records, and verifies information.

Coordinates and/or conducts interviews of witnesses and complainants.

Coordinates and/or evaluates and summarizes investigative findings.

Coordinates and/or examines and investigates the business activities of entities to ensure compliance with statutory standards and regulations.

Coordinates the collection and review of evidence and data obtained through field investigations, audits, inspections, or studies.

Testifies and presents evidence at formal hearings or court proceedings.

Reviews and/or develops investigative techniques and/or policies and procedures for conducting investigations; and recommends improvements, changes, or modifications.

Reviews and researches the legal aspects of investigations and recommends action as appropriate.

Assists in providing information for subpoena drafting and serving, and to allow arrests to be made.

May perform undercover or surveillance work regarding suspected violators.

May supervise the work of others.

Performs related work as assigned.

GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in investigative work. Graduation from an accredited four-year college or university with major coursework in criminal justice or a related field is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of investigative principles, techniques, and procedures; and of court procedures, practices, and rules of evidence.

Skill in the operation of technical equipment and detection devices, in the use of a computer and applicable software, and in mediation and negotiation techniques.

Ability to plan, organize, and conduct investigations; to interpret and apply laws and regulations; to work with members of local, state, and federal agencies; to conduct interviews and gather facts; to evaluate findings; to prepare reports; to testify in hearings and court proceedings; to communicate effectively; and to supervise the work of others.

REGISTRATION, CERTIFICATION, OR LICENSURE

May require licensure in a specialty area.