



# Intensive Medical Parole Officer I

Salary Group: B17

Class Code: 4546

<u>CLASS TITLE</u>	<u>CLASS CODE</u>	<u>SALARY GROUP</u>	<u>SALARY RANGE</u>
INTENSIVE MEDICAL PAROLE OFFICER I	4546	B17	\$36,976 - \$58,399
INTENSIVE MEDICAL PAROLE OFFICER II	4547	B19	\$42,244 - \$68,960
INTENSIVE MEDICAL PAROLE OFFICER III	4548	B21	\$48,278 - \$78,953

## GENERAL DESCRIPTION

Performs complex (journey-level) intensive medical parole supervision and administration work. Work involves providing supervision to medical parolees, conducting medical parole assessments and investigations, and obtaining and preparing medical parole administration documentation. Works under general supervision, with moderate latitude for the use of initiative and independent judgment.

## EXAMPLES OF WORK PERFORMED

Conducts intensive medical parole administration activities.

Communicates with local law enforcement officers regarding medical pre-parole plans and counsels a medical parolee's family.

Evaluates a medical parolee's adjustment to surroundings and recommends revisions to medical parole supervision plans.

Investigates violations of medical parole, and submits violation reports and recommendations.

Monitors intensive medical parolee compliance with conditions of supervision.

Performs assessments and investigations to confirm a parolee's medical condition.

Prepares and facilitates implementation of intensive medical parole supervision plans.

Prepares medical, social, and developmental histories, evaluations, and recommendations; and documents medical parole supervision activities.

Reviews and evaluates medical parole documentation and recommendations.

May coordinate the use of community resources and specialized programs for medical parolee supervision and treatment.

May conduct administrative hearings concerning the medical parole revocation process.

Performs related work as assigned.

## **GENERAL QUALIFICATION GUIDELINES**

### **EXPERIENCE AND EDUCATION**

Experience in medical parole administration work. Graduation from an accredited four-year college or university with major coursework in criminal justice, nursing, psychology, sociology, or a related field is generally preferred. Experience and education may be substituted for one another.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of criminology and penology principles; of the principles, methods, techniques, and practices of parole case management; of theory, technique, and practices of professional nursing care; of medical and psychiatric terminology; and of state and federal laws, rules, and regulations related to pardons and paroles.

Skill in the use of medical equipment, and in the use of a computer and applicable software.

Ability to interpret and apply rules, regulations, policies, and procedures; to solve problems; to assess a parolee's medical condition; to develop or modify medical parole casework techniques; to prepare and maintain records; and to communicate effectively.

### **REGISTRATION, CERTIFICATION, OR LICENSURE**

Must possess a valid driver's license.

Must be licensed as a Licensed Vocational Nurse in the State of Texas or in another state that recognizes reciprocity through the Nurse Licensure Compact.

May be required to be registered as a Registered Nurse in the State of Texas or a state that recognizes reciprocity through the Nurse Licensure Compact.