## General Description

 Performs highly advanced (senior-level) motor vehicle maintenance and repair work. Work involves estimating repairs, requisitioning parts and supplies, maintaining records of work performed, and coordinating the operation of a motor vehicle and equipment repair shop. May serve as a lead worker providing direction to others. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.

## Examples of Work Performed

- Inspects motor vehicles and estimates repairs.
- Requisitions supplies, checks deliveries, and maintains records of work performed.
- Coordinates the maintenance and repair of motor vehicles and mechanical equipment.
- Coordinates wrecker service to pick up wrecked or disabled motor vehicles.
- Exchanges, rebuilds, and overhauls motors, transmission, differentials, and other motor vehicle components and systems.
- Diagnoses and repairs all functions and controlling system of the motor vehicle.
- Discusses malfunctions, warranties, parts, and service with mechanics, drivers, and manufacturing representatives.
- Instructs mechanics in proper repair procedures and use of automated testing equipment.
- Prepares periodic reports and purchase orders.
- May serve as a lead worker providing direction to others.
- Performs related work as assigned.

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### Class Description

<table>
<thead>
<tr>
<th>Class Title</th>
<th>Class Code</th>
<th>Salary Group</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOTOR VEHICLE TECHNICIAN I</td>
<td>9416</td>
<td>A10</td>
<td>$24,910 - $36,571</td>
</tr>
<tr>
<td>MOTOR VEHICLE TECHNICIAN II</td>
<td>9417</td>
<td>A12</td>
<td>$27,840 - $43,798</td>
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<tr>
<td>MOTOR VEHICLE TECHNICIAN III</td>
<td>9418</td>
<td>A14</td>
<td>$31,144 - $49,134</td>
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<tr>
<td>MOTOR VEHICLE TECHNICIAN IV</td>
<td>9419</td>
<td>A16</td>
<td>$34,918 - $55,130</td>
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<tr>
<td>MOTOR VEHICLE TECHNICIAN V</td>
<td>9420</td>
<td>A18</td>
<td>$39,521 - $64,449</td>
</tr>
</tbody>
</table>
GENERAL QUALIFICATION GUIDELINES

EXPERIENCE AND EDUCATION

Experience in motor vehicle maintenance and repair work. Graduation from a standard senior high school or equivalent, supplemented by courses in motor vehicle maintenance and repair, is generally preferred. Experience and education may be substituted for one another.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of motor vehicle maintenance and repair techniques, of safety practices and principles, of departmental policies and record-keeping procedures, and of electrical and computerized systems and emission control systems.

Skill in locating and diagnosing defective mechanical problems.

Ability to estimate repairs, requisition parts and supplies, to maintain accurate records, to work with electronic and computerized diagnostic equipment, to communicate effectively, and to serve as a lead worker providing direction to others.

REGISTRATION, CERTIFICATION, OR LICENSURE

May require a certification from the National Institute of Automotive Service Excellence.

May require a Texas Motor Vehicle Safety Inspector license.

Requires a valid driver’s license.